



SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

December 21, 2006

Dear Interested Party,

Notice to Prospective Proposers

Prospective Proposers are invited to review and respond to this Request for Proposal (RFP) Number 06-55000 entitled, "Health Care Options Program". In submitting a proposal, compliance with the instructions found herein is imperative.

Enclosed is a CD of the Health Care Options Program #06-55000 RFP which can also be viewed and downloaded from the following internet site: <http://www.dhs.ca.gov/omcp>

All agreements entered into with the State of California will include, by reference, General Terms and Conditions and Contractor Certification Clauses that may be viewed and downloaded at the following Internet site: <http://www.ols.dgs.ca.gov/Standard+Language/default.htm>. If any prospective proposer lacks Internet access, a hard copy can be obtained by contacting the person signing this letter.

If a discrepancy occurs between the information in the advertisement appearing in the California State Contracts Register and the information herein, the information in this notice and in the RFP shall take precedence.

I. Proposal Submission Deadline

Regardless of postmark or method of delivery, the California Department of Health Services' (CDHS) Office of Medi-Cal Procurement must receive proposal packages no later than **4:00 p.m.** on **March 9, 2007**. Refer to the attached RFP for detailed submission requirements.

II. Voluntary Non-Binding Letter of Intent & Voluntary Request for Inclusion on Mailing List

In this procurement, prospective proposers are asked to voluntarily submit a Request for Inclusion on Mailing List. See the RFP for detailed Voluntary Request for Inclusion on Mailing List submission instructions.

III. Disabled Veteran Business Enterprise (DVBE) Participation Requirements

California Law requires Disabled Veteran Business Enterprise (DVBE) participation and/or performance of a good faith effort (GFE) to meet these requirements. CDHS

policies require DVBE participation on all contracts exceeding \$10,000. Prospective proposers may need four weeks or more to complete this process; therefore it is advisable to begin this process promptly. Out-of-state firms must comply with California's DVBE participation requirements.

IV. Proposer Questions

In the opinion of the CDHS, this RFP is complete and without need of explanation. However, if questions arise or there is a need to obtain clarifying information, put all inquiries in writing and mail or fax them to CDHS according to the instructions in the RFP section entitled, "Proposer Questions".

Thank you for your interest in CDHS' service needs.

Sincerely,

Original signed by *Donna Martinez*

Donna Martinez, Chief
Office of Medi-Cal Procurement

Enclosure